

WATERBEACH PARISH COUNCIL

GRANT APPLICATION FORM

Please read the attached guidelines before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation:Waterbeach Independent Lending Library.....

Address:.....c/o Maggie Crane,

Post Code: CB25 9RQ

Description of your organisation's activities. Please list your aims and objectives.Waterbeach Independent Lending Library was formed to continue to provide Cambridgeshire County Council library services to Waterbeach residents when CCC closed the library. It has been run by a group of volunteers since then who act as librarians during opening hours and arrange book purchases, displays, interaction with local groups such as brownies and cubs, playgroups and provide a home delivery service to those unable to get to the library. The volunteers also run the successful reading challenges each summer holidays.

B. Contact Details

Name of contact:Mrs M Crane

Position:Chairman

Address for correspondence (if different from above):

.....

.....Post Code:

C. Your Application

a) Brief description of project or scheme for which grant is intended

The monies are primarily intended to purchase new books on the reading challenge theme and the associated medals, certificates, rewards and booklets etc (no longer entirely supplied by CCC). In 2019 the theme is "Inspired by the 50th anniversary of the moon landing, the theme of the 2019 Summer Reading Challenge is Space Chase."

Some monies will be used to replace some of the much-loved/well used picture books and some monies will provide some specific books to support school projects or notable events.

b) Who will benefit from the proposed project or scheme and how many of these are Cam residents?

All residents of Waterbeach and the surroundings who use the library will benefit from the new books. In 2018 there were over 650 active borrowers and 95 users joined at the library including 61 new junior users. Anyone with a Cambridgeshire County Council card can use the library,

c) Total cost of project or scheme: ££2500..... d) How much are you applying for? £ 2000

Please give an itemised breakdown of the expenditure for which this money which is being applied for. Please include evidence (e.g., suppliers' estimates or price lists) of the likely cost of all items of expenditure where possible.

The Summer Reading Challenge book collection comprises 71 titles for children aged 4-11, and publicity says "All the titles will be available to borrow in libraries throughout the summer challenge." In addition WILL provides more books so all participants have the chance of borrowing at least one new book each summer. Last time we had over 130 participants.

d) Have you made any grant application to any other body for grant aid for this project? Yes/**No**. If yes please give details:-

Name of organisation applied to	Amount applied for	Date of Application	Amount Received

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

In 2018 we received £2000 to support 2018 reading challenge and bought books and additional rewards and associated consumables.

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

Waterbeach Library has continued to increase its number of active readers and books issued (unlike many libraries). There may be a contraction in 2019 due to reduced opening hours while the building works at the school are ongoing but it is essential to encourage children to keep reading during the holidays and to provide resources for children's project work. WILL strives to do this and put on relevant displays of new books for junior, young adult and adult readers.

The 2018 visitor counts have not been uploaded on to the CCC system despite being taken and sent in as instructed. Based on the figures we have the annual visitor total for 2018-2019 is likely to be 8000. (Q1 count was 160 users with no special events)

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months (to follow, the treasurer finalised the accounts on 26/2/19 before leaving for Australia)
- A statement of your capital assets, if any Only book stock

Please return to Shelley Mason, Parish Clerk, Waterbeach Parish Council, The Old Pavilion, Cambridge Road, Waterbeach, Cambridge, CB25 9NJ

If you have any queries, please contact the Parish Clerk on 01223 441338 or email council@waterbeach.org.uk

WILL 2017/2019**Bank transactions****Petty Cash****Receipts**

Received from WPC	3,100.00	
Fundraising	163.37	
Library charges		1,833.37
Printing charges		49.65
Book sales		170.48
Other incl hire charges/donations		27.35
Hyacinth Days		20.00
Total receipts	<u>3,263.37</u>	<u>2,100.85</u>

Payments

Books including reading challenge	2,902.79	891.99
Stationery incl toner	48.18	102.24
Consumables		88.16
World Book Night	67.60	
New tables for Feast/Reading Challenge	69.98	
Display stand		47.93
New safe	264.00	
Fundraising Feast/WCA sub 2 years	85.00	24.00
Baby change table	127.20	
Phone top-ups		20.00
Total payments	<u>3,564.75</u>	<u>1,154.32</u>

Balance bgt forward 31/3 2017	1,519.97	332.78
Plus Receipts	3,263.37	2,150.93
Minus Payments	-3,564.75	-1,154.32
Banked from P/Cash	1,240.57	-1,240.57
Balance at 22 Feb 2019	<u>2,459.16</u>	<u>88.82</u>

Waterbeach Library Access Point Performance 2018-19

Waterbeach	Apr	May	Jun	Qtr 1	Jul	Aug	Sep	Qtr 2	Oct	Nov	Dec	Qtr 3	Jan	Feb	Mar	Qtr 4	Total (YTD)
Total Issues	1,645	1,751	1,837	5,233	1,825	2,024	2,091	5,940	2,080	2,007	1,291	5,378	0	0	0	0	16,551
Adult Fiction Hardback	28	11	23	62	17	19	23	59	31	31	21	83	0	0	0	0	204
Adult Fiction Paperback	230	246	255	731	266	355	309	930	335	308	256	899	0	0	0	0	2,560
Adult Non-Fiction Hardback	28	22	34	84	30	28	25	83	17	35	22	74	0	0	0	0	241
Adult Non-Fiction Paperback	52	48	41	141	37	36	32	105	37	42	24	103	0	0	0	0	349
Adult Large Print	6	15	16	37	11	11	8	30	15	16	2	33	0	0	0	0	100
Total Adult Books	344	342	369	1,055	361	449	397	1,207	435	432	325	1,192	0	0	0	0	3,454
Junior Fiction	1,065	1,130	1,179	3,374	1,147	1,259	1,357	3,763	1,327	1,283	774	3,384	0	0	0	0	10,521
Junior Large Print	5	8	10	23	16	12	12	40	9	11	5	25	0	0	0	0	88
Junior Non-Fiction	160	178	184	522	221	192	213	626	228	196	112	536	0	0	0	0	1,684
Young Adult	67	86	84	237	77	100	106	283	70	71	68	209	0	0	0	0	729
Total Junior Books	1,297	1,402	1,457	4,156	1,461	1,563	1,668	4,712	1,634	1,561	959	4,154	0	0	0	0	13,022
Total Book Issues	1,641	1,744	1,826	5,211	1,822	2,012	2,085	5,919	2,069	1,993	1,284	5,346	0	0	0	0	16,476
Adult Spoken Word	2	4	5	11	1	5	0	6	8	6	6	20	0	0	0	0	37
Junior Spoken Word	1	1	1	3	1	4	4	9	2	4	1	7	0	0	0	0	19
DVD & Blu Ray	1	2	5	8	1	3	2	6	1	4	0	5	0	0	0	0	19
Reservations	67	76	49	192	79	58	51	188	58	62	66	186	0	0	0	0	566
Total New Members	7	5	19	31	20	15	15	50	10	11	2	23	0	0	0	0	104
Adult new members	3	2	9	14	5	2	3	10	4	5	1	10	0	0	0	0	34
Junior New Members	4	3	10	17	15	4	12	31	6	6	1	13	0	0	0	0	61
Total Active Borrowers	**	**	**	n/a	**	692	683	n/a	669	662	659	n/a	0	0	0	0	n/a
Adult Active Borrowers	**	**	**	n/a	**	313	303	n/a	300	296	294	n/a	0	0	0	0	n/a
Junior Active Borrowers	**	**	**	n/a	**	379	378	n/a	367	365	364	n/a	0	0	0	0	n/a
Visitors	**	**	**	**	**	**	**	**	**	**	**	**	**	**	**	**	0

** Denotes data not available or not supplied

Select data type		Waterbeach Library Access Point - Total Issues 2018-19											
Total Issues	2017-18	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Use drop-down menu to select data	1,645	1,751	1,837	1,825	2,024	2,091	2,080	2,007	1,291	0	0	0	0

Waterbeach Library Access Point - Total Issues 2018-19

