

# WATERBEACH PARISH COUNCIL GRANT APPLICATION FORM

Please read the attached guidelines before completing this form. Please use black ink and block capitals.  
You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

## A. Your organisation

Please give us the following information about your organisation:

**Name of Organisation:** WILL Waterbeach Independent Lending Library

**Address:**...Waterbeach LAP, Waterbeach County Primary School, High Street, Waterbeach.....**Post Code:** ...Cb25 9JU.....

Description of your organisation's activities. Please list your aims and objectives. ....

- To provide a library service to residents of Waterbeach and surrounding areas, enabling books to be borrowed, books to be requested from anywhere in the County and allowing books borrowed from other libraries to be returned in Waterbeach.
- To interact with the village playgroups, providing borrowing sessions as appropriate.
- To encourage reading through the summer holidays by support for the annual Reading Challenge, providing incentives for completion of each book and an autumn award ceremony at the CP school with certificates delivered to children educated elsewhere.
- To allow access to public internet terminals and help those who are unfamiliar with the technology (or do not have facilities at home) do basic tasks from web searched to booking tickets and printing out airline tickets etc.

## B. Contact Details

Name of contact: Mrs M Crane.....

Position: ...Manager of Volunteers and administrator

Address for correspondence (if different from above): .....12 Mill Road, Waterbeach

Email maggie@moikeha.co.uk.....

Tel:.....01223 440560.....(daytime) .....(mobile)

## C. Your Application

### a) Brief description of project or scheme for which grant is intended

£2000 to support purchase of new books and promotional items (no longer provided by Cambridgeshire Libraries) for the reading challenge 2018 – The POPSUGAR Reading Challenge. There is a list of some 40 prompts to help readers to select books to read which may introduce them to new authors and concepts. (see annex attached) This list will guide the selection of new books so the children can fully participate.

### b) Who will benefit from the proposed project or scheme and how many of these are Cam residents?

All the children who participate are members of the Cambridgeshire Libraries and most are registered with Waterbeach as their "home" library. While many of the children live in Waterbeach there are also families from Landbeach and Milton.

### c) Total cost of project or scheme: £ 2000.

### d) How much are you applying for? £ 2000

It should be acknowledged that with this contribution to the purchase of junior and young adult fiction and non-fiction the limited monies raised from sales of books (at fund raising events and in the library) and library fines can be used to purchase new books to refresh the adult and young adult plus stock. When the LAP was originally set up the County Library service provided a rotating stock of 1000 books; so each month Waterbeach received over 100 new books. However as part of financial savings the library now receives a few Large Print books and a limited number of picture books and no longer receives the significant influx of new titles. Nevertheless it is important to provide new books (from donations and purchases) to provide a choice of reading for regular users.

**Please give an itemised breakdown of the expenditure for which this money which is being applied for.** Please include evidence (e.g.. suppliers' estimates or price lists) of the likely cost of all items of expenditure where possible. Books corresponding to "prompts"(see annex) will be purchased for the various age groups at best price through Amazon, the Book People and other booksellers.

d) Have you made any grant application to any other body for grant aid for this project? **No**, but we have applied for support for other activities. If yes please give details:

Name of organisation applied to	Amount applied for	Date of Application	Amount Received
U and C	Production of introductory brochure delivered to every house in Waterbeach ad Landbeach	2017	Production costs covered
U and C	Under discussion, some ongoing support to allow refreshing of adult stock	ongoing	None to date

**D. Previous Applications:** Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

The library has received annual grants towards the cost of providing new books in relation to the Annual Children's Reading Challenge. Originally the Parish Council purchased the recommended set of books for the 2 key targeted age groups and this was approximately £500 per annum. Then an annual grant of £500 was requested which more recently was increased to £1000 per annum. However last year over 136 children participated in the challenge and with this rate of growth of participation coupled with the influx of new families to Bannold Road significantly more new books are required and therefore an increase in grant to £2000 is requested. There are now 652 Waterbeach registered users compared to only 470 in Q1 of 2014.

**E. Additional Information**

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

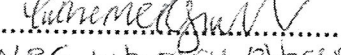
See table of statistics relating to items borrowed, reservations, active users, visitors (CCC collect these statistics from every LAP and compare them with Level-One libraries, but the different open hours per week are not taken account of in the comparison).

**F. Your Financial Situation**

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

**Note: Accounts are prepared annually for financial year ending March.** The higher than usual balance last March because we were waiting for the Council's decision on funding the shelving purchase from S106, when that was agreed more new books were purchased.

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months

Signed:   
WPC Library Officer

Date: 14 - 2 - 18

Please return to Shelley Mason, Parish Clerk, Waterbeach Parish Council, The Old Pavilion, Cambridge Road, Waterbeach, Cambridge, CB25 9NJ

If you have any queries, please contact the Parish Clerk on 01223 441338 or email [council@waterbeach.org.uk](mailto:council@waterbeach.org.uk)

- Attachments:** Collated library statistics 2016-2017 and latest figures for 2017-2018  
 Prompts for reading challenge  
 Advanced prompts for reading challenge  
 Accounts to March 2017