

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 7th February, 2006 in the New Pavilion.

Present: Mr. A. Ball; Mr. D. Black; Mrs. J. Cornwell; Dr. C. Grant; Mr. W. Grant; Mr. D. Halsey; Mr. P. Johnson; Mr. P. Jones; Mr. W. Saberton; Mrs. J. Williamson (SCDC); Mr. M. Williamson (CCC); Mr. A. Wright(Chairman).

In attendance: The Clerk and one member of the public.

Matters raised by members of the public: Mr. Smart explained to the Council that an area of the land which he farms is water logged or flooded because the water in ditches in the area are silted up or obstructed. Mr. Smart requested that the Council support his action in an Agricultural Land Tribunal case against CCC, SCDC and riparian owners adjacent to Award Drain 1.

Declaration of Interests:

Dr. Grant - prejudicial any discussions concerning Mr. Smart's request
- personal any discussion relating to the library

Mr. Grant – personal any discussions concerning Mr. Smart's request and relating to the library

Mr. Jones – personal. As a school governor matters relating to the school

Mrs. Williamson – personal as a District Councillor and school governor matters relating to planning and the school and library respectively

Mr. Williamson – personal as a County Councillor matters relating to the library
- prejudicial matters relating to Mr. Smart's request.

1. **Apologies:** Mr. N. Brown; Mr. M. Leeke

2. **To approve the minutes of the meeting held on 3rd January, 2006:**

Mr. Johnson proposed, seconded by Mrs. Cornwell and agreed that the Minutes be signed when the declarations of interest had been added.

3. **Matters arising from the Minutes of the meeting held on 3rd January, 2006**

i. Parish Plans:

Mr. Ball and Mr. Black had met with Mr. Rees from ACRE who had given invaluable advice on the completing of the grant application which needed submitting before 15th February. The final cost, which includes the costs of consultancy, data inputting and printing, of the plan would be between £5000 and £10000. It was agreed that the advantages of the plan would be that it would be established what residents want and would give a base for the decisions taken by the Council on provisions for the village. It is expected that the Council make a contribution of a minimum of 5% of £1500 immediately. It is expected to seek contributions from businesses and organisations. Dr. Grant proposed, seconded by Mrs. Williamson and agreed that the Council pay the £75 Dr. Grant expressed appreciation of the work done to date by Mr. Ball and Mr. Black. It was agreed that the grant application should be signed by Mr. Wright.

ii. Parish 3-way meeting with CCC highways:

Mr. Williamson agreed to arrange a three way meeting with Mr. Preston, CCC Highways Network Manager, and representatives from Landbeach and Milton to discuss highway issues. The meeting would be arranged on a Wednesday or Thursday in March.

iii. Burgess Road access – The Clerk had passed the concerns that fire appliances could not access down Burgess Road to the relevant authority who would be passing the information to the control office.

iv. Permit to travel machine – an e.mail had been sent to the railway company but as yet no reply had been received.

v. Car Dyke bridleway request – County Farms had requested a map of the area and more information.

vi. Sustrans cycleway – the matter of the barrier obstructing the cyclepath had not been corrected. Mr. Williamson would look at the problem again. Mr. Frost, CCC, is reluctant to do anything about the signage to direct cyclists through the car park or onto the road. Mr. Frost and Mr. Plowe, Woodland Trust are in discussion whether to re-route the bridleway temporarily through Cow Hollow Wood.

- vii. Mrs. Williamson's meeting with highway matters – Mrs. Williamson and Mr. Williamson had met Mr. Lines, CCC Divisional Traffic Engineer, at 8.30 a.m. one morning and taken note of the traffic movements in the area of the Village Store, the Post Office, the School and the apex of the Green. It was suggested that there may be discretionary money for improvements outside the Village Stores and on the east side of the Green. Other traffic issues around the village were discussed. It was agreed by the Council that CCC should be pressured to install a crossing under the new Disability Discrimination Act. Station Road – nothing was mentioned at the meeting about Station Road footway. It was agreed that a further meeting is arranged to discuss this matter as it is two years since the initial meeting with CCC was made and nothing has been done to rectify the uneven footway and the dangerous footway around The Hall corner. The Clerk would contact Mr. Howard, CCC, again.
- viii. Mr. Williamson's meeting re. Clayhithe Road – Mr. Williamson had been unable to identify the area of concern. It was agreed that the road opposite the car park entrance to The Bridge is dropping away and cracking. Mr. Williamson agreed to have another look at the area.

There had been more cars in the ditch at the Sailing Club corner.

4. Risk Assessments and Health and Safety:

Mr. Black had carried out a check on the Skate Board Park and identified that one of the grind rails needed stabilising. The Clerk would instruct Mr. Pollard to repair.

Mr. Grant had carried out a check on the Green and identified that the bricks on the low wall near the village sign need repairing. It was agreed that the contractors estimating for work on the wall at the cemetery would be asked to look at it. Mr. Grant had also identified that there are ruts in the footway where the kebab van parks. These ruts are the responsibility of CCC Highways.

Mrs. Cornwell had carried out a check on the play area at Chittering and identified that the cross bar of the swings needs attention. It was agreed that a Health and Safety Committee should be set up. This would be discussed at the March meeting.

5. To approve precept as proposed by the Finance Committee:

Mr. Williamson proposed, seconded by Mrs. Cornwell and agreed that the precept for 2006/2007 should be £90,000. It was agreed that in future years SCDC should be asked for the figures given by the army for occupied house. A letter to remind SCDC for the figures should be sent in November of each year.

6. To amend Financial Regulations as recommended by the Finance Committee:

Mr. Wright proposed, seconded Mr. Ball and agreed that the amount at 3.4 should be £500; 11.1(b) should be £50,000; and 11.1(i) should be £2500. All figures plus VAT. Mr. Grant voted against.

7. To adopt Standing Orders as circulated:

It was agreed that the Standing Orders should be reviewed at the March meeting and recommendations made however they should be adopted by the incoming Council after the May elections. The Clerk would send a reminder to councillors before the next meeting.

8. To discuss fees chargeable to:

- i. Bowls Club
- ii. Colts Football Club
- iii. Cricket Club
- iv. Football Club

Mr. Ball proposed that all club fees should be increased in line with the precept. However it was agreed that the Clerk should find out from other villages the charges that they make. The hours spent by the groundsman on sports facilities should also be worked out. It was agreed that the matter would be discussed further at the March meeting and a discussion should be held with the clubs at the Recreation Ground Users Committee.

- v. Cemetery – it was agreed that the figures from the Church of England charge sheet should be equated to the cemetery charges.

9. To consider purchase of harrow for recreation ground:

In order to reduce the use of the roll on the football pitch and to encourage the use of the spiker it has been suggested that a chain harrow be purchased which would be pulled behind the spiker. The cost would be £279 + VAT. Mr. Grant proposed, seconded Mrs. Williamson and agreed that the Clerk order one immediately.

10. To consider cemetery maintenance for 2006:

The Clerk had met with Herald Contractors to obtain an estimate for the cutting of the cemetery through during the growing season. It was suggested and agreed that the job of grass cutting in the cemetery should be offered to residents. It was agreed that consideration should be given to leaving an area in the cemetery as a wildlife area.

11. To consider GO-East letter re. proposed new settlement at Waterbeach:

Mr. Williamson agreed to draft a letter supporting the response of SCDC and expressing the concerns and needs to address flooding and a green separation between any new development and the existing village of Waterbeach. A copy of the response sent to the Examination in Public would be attached.

12. To approve siting of dog bins:

It was agreed that the dog bins would be sited at the Denson Close end of Primrose Lane, Burgess Road and near the lay-by at Jubilee Close.

13 Community/Youth building:

There is nothing further to report.

14. Correspondence

Waterbeach Brass – request for permission to hold May Day Concert on the Green. In principle it was agreed that this concert could take place however it should be established the expected attendance and the risk assessment.

Waterbeach Community Association – request for permission to hold Feast on

Green and Gault on 10th June, 2006. The date was noted and agreed. The Council have concerns about the risk assessments on the fairground equipment.

CCC – Review of County Farms Estate.

CCC – mobile library routes. Noted

SCDC – South Cambridgeshire Local Development Framework. Noted.

Cambridgeshire & Peterborough Fire Authority Precept. Noted

Brian Langley & Son – estimate to re-position light switch in garage. It was agreed in the interests of Health and Safety this light switch should be moved to adjacent to the personnel door.

Brian Langley & Son – estimate to replace wall heater in Old Pavilion. It was agreed that this work should be done.

Alan Shipp – letter of resignation. The contents were read and it was agreed that Mr. Wright would send a letter of appreciation for the 39 years service.

15. Approval of Accounts:

Mrs. Cornwell proposed, seconded by Mr. Grant and agreed that the accounts be paid.

16. Superannuation – Additional Voluntary Contributions:

Information from Mrs. Winter is still required.

Mr. Williamson had established from Mrs. Winter that the groundsman although the groundsman chose not to join the scheme he can do so at any time.

17. Representative Reports

- i. County Councillor's Report –

Mr. Williamson reported that:

- The Milton Waste Water Management site is to be relocated to an area between High Ditch Road, Fen Ditton and the A14.

ii. South Cambridgeshire District Councillor's Report –

Mrs. Williamson reported that:

- maintenance work is to be carried out to the footway in Hartley Close and the vegetation clearance on the corner of Pieces Lane and Way Lane will be done by CCC.
- Bus passes a still available in certain cases mainly to allow people to travel locally.

iii. Recreation ground and village facilities-

In fill hedging had been ordered for the hedge on the boundary of the car park extension. The Clerk asked Councillors to consider whether the hedge should be resited, whilst being infilled, to allow for a larger area.. The Clerk should be notified of any comments asap as the new hedge plants will need planting in the next week to ten days.

iv. Library –

Mr. Williamson had met with Mr. Hoskings, CCC, who expects that LAP cost will be paid for by CCC in the 2006/2007 and that agreements will be renewed for between one and three years. It was agreed that a three year contract should be negotiated.

Dr. Grant reported that donations of books had been received from Waterstones and that a grant of £500 to purchase non-fiction books had been received from Waterbeach United Charity

v. Bannold Road development – 106 agreement.

A suitable site at Fen Drayton for Bannold Supplies had been agreed by SCDC planning. The 106 agreement had not been received.

17. Village Matters:

Railway Station – action should be taken to get better shelter and improved lighting at the entrance as well as a ticket machine on the northbound platform.

Bus shelter at camp – it was reported that there is some graffiti on the walls. The Clerk would talk to Major Hornby about ownership.

Newsletter – Mr. Williamson agreed to plan something for the March meeting. It was felt that articles by the Chairman, on the Village Plan, and the precept should be included in the circulation.

School Governor – Mr. Jones announced his intention to resign as a school governor.

Wheelie bins – complaints were noted about the rubbish which was allowed to spill out from the bins as they are emptied. Mrs. Williamson agreed to talk to the operators and also to request that they do not go down Station Road before 9.30 a.m.

Dr. Grant, Mr. Grant and Mr. Williamson left the room for the following discussion.

It was agreed that the Secretary of the Agricultural Tribunal should be written to supporting the case referred to under Matters raised by members of the public. The Council would also express their concerns that in the past issues have not been addressed properly by officers of authorities despite advice having been given.

The meeting ended at 10.30 p.m.

Chairman Date