

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a **Finance Meeting** of the **Parish Council** will be held at **7:30 PM on Thursday the 18th of May 2023** in the Parish Council Office, The Old Pavilion, Recreation Ground, Cambridge Road Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

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Clerk and Proper Officer
11th May 2023

AGENDA

23/01 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

23/02 MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

23/03 MINUTES OF LAST MEETING

To approve the minutes from the [24th January 2023](#).

23/04 UPDATE FROM GROUNDSMAN

Report on [grounds needs](#) from groundsman.

23/05 REVIEW YEAR END ACCOUNTS 2022/2023

1. Report on [receipts and payments](#) - Account Vs Budget 2022/2023
2. To review the [adjustments required](#) to [produce income](#) and expenditure accounts.
3. Update Asset Register
4. Receive Final Bank Reconciliation

23/06 EARMARKED RESERVES

To [receive a report](#) on the earmarked reserves.

23/07 UPDATE ON PKF LITTLEJOHN'S QUERY

To receive an update on the Council's [response](#) to PKF Little John.