

## WATERBEACH PARISH COUNCIL

### Notice of Meeting

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Notice is hereby given that a meeting of the Finance Committee on **Wednesday 2 December 2020** at **7 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

This will be an on-line Zoom meeting:

Link:

<https://us02web.zoom.us/j/88471051401?pwd=SytDVIFKZzd6LzNQM11JV2M0KzZzZz09>

Meeting ID: 884 7105 1401

Passcode: 728461

One tap mobile: +442034815240,,88471051401#,,,,,0#,,728461# United Kingdom

+441314601196,,88471051401#,,,,,0#,,728461# United Kingdom

Dial by your location

+44 203 481 5240 UK +44 131 460 1196 UK

+44 203 051 2874 UK +44 203 481 5237 UK



Shelley Mason

Clerk

## FINANCE COMMITTEE

### AGENDA

#### THOSE PRESENT / APOLOGIES FOR ABSENCE

##### 20/10 OPEN FORUM

Open Forum of a maximum of 15 minutes for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Those wishing to speak must be present at the start of the meeting. This is not a forum for complaints about the Parish Council or its staff, which should be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints' procedure.

##### 20/11 MINUTES

To confirm the [minutes of the meeting of the Finance Committee meeting held on 28 July 2020.](#)

##### 20/12 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

##### 20/13 REVIEW OF SECOND QUARTER FINANCIAL YEAR FIGURES

To review [figures](#) and [commentary](#) on the variances and consider what (if any) recommendations to make to Council.

**20/14 S106 FUNDING MONITORING**

To review the in year [expenditure](#) and [receipt](#) sheets

To note work a more comprehensive S106 review is in preparation and will be presented to Council when complete.

**20/15 BUDGET PLANNING**

To suggest items for inclusion in a draft 2020/2021 budget to be presented to Council in January.

**20/16 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019/2020**

To note the [outcome of the external audit review](#).

**20/17 INTERNAL AUDIT ARRANGEMENTS**

i) To review the [internal audit report for FY2019-2020](#).

ii) To agree the internal audit arrangements to recommend to the Council for FY 2020/2021

**20/18 REVIEW OF SPORTS CLUB FEES**

To consider whether to adjust fee levels for 2020/21 seasons in view of prevailing circumstances.  
[Paper attached](#).