

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Finance Committee will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Wednesday 31 May 2017 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Parish Clerk

FINANCE COMMITTEE

AGENDA

- 17/1 THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 17/2 OPEN FORUM**
Open Forum of fifteen minutes duration for members of the public to address the Councillors. In accordance with Standing Orders (3e, f and g), members of the public may speak for up to 3 minutes each to make representations, answer questions and give evidence in respect of the business of the meeting agenda.
- 17/3 MINUTES**
To confirm the minutes of the Finance Committee meetings held on 25 April 2017
- 17/4 MEMBERS' INTERESTS**
To receive declarations from Members as to disclosable pecuniary interests with regard to items appearing on the agenda.
- 17/5 REVIEW OF ANNUAL RETURN FIGURES FOR 2016-2017**
To agree the figures in the attached report which have been reviewed by the Internal Auditor, and note any feedback provided after the Internal Audit visit (it is hoped that the Internal Auditor's report will be available at the meeting).
- 17/6 REVIEW OF STATEMENT OF GOVERNANCE FOR 2016-2017**
The blank form is attached. The sign-off of the Statement of Governance (Section 1) will be on the agenda for the Council meeting to be held on June 7th, 2017. (Committee members are also recommended to note the 2017 Joint Panel on Accounting Guidance which gives detailed information on how to complete the return).
- 17/7 VAT ISSUES**
To note report provided by VAT Consultant (Elysian).
- TERMS OF REFERENCE**
- 17/8** To review Finance Committee ToRs adopted April 2016 and determine if any changes should be recommended to Council.