

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that an **Extraordinary Meeting** of the **Parish Council** will be held at 7:30 PM on **Thursday 11th April 2024** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Jane Williams

Chairperson Waterbeach Parish Council

4th April 2024

23/182 THOSE PRESENT/ APOLOGIES FOR ABSENCE

23/183 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

23/184 MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

23/185

FINANCE

i) To agree a response to the Internal Auditor for the 2022 –2023 financial year following the meeting held on the 27th March 2024.

ii) To agree completion of the AGAR for the 2022-2023 financial year.

iii) To agree to appoint an Internal Auditor for the 2023-2024 financial year.

iv) To note PKF timelines and recommendations for the submission of the AGAR for the 2023-2024 financial year.

v) To discuss the way forward to recruit and retain an RFO and (or both) accountancy services to complete immediate tasks as required by the council.

vi) To finalise the 2024 –2025 budget.

vii) S106 - To note a meeting has been arranged with the Parish council, Bowls Club and Liz Watts CEO SCDC on Tuesday 16th April at 2pm regarding a proposed way forward and to agree which councillors would like to attend.

viii) To note companies are being contacted to ask for quotes to conduct a parish wide survey as to how residents would like S106 to be spent for the benefit of the community.

23/186

WATERBEACH COUNCIL ADMINISTRATION MATTERS

To note that a “Health check” has been booked for Thursday 25th April, to review council policies and general procedures. This was agreed at the council meeting held on Tuesday 4th July 2023 agenda item 23/34 (e)

23/187

TILLAGE HALL AND BEACH SOCIAL CLUB LEASES.

i) To receive updates regarding the current situation with the Leases.

ii) Council to agree next steps regarding the Leases.

iii) To receive updates regarding the replacement of The Tillage Hall Heat Source Pumps.

