

# Waterbeach Parish Council



## Notice of Meeting

Notice is hereby given that a Meeting of the **Full Parish Council** will be held at **7:30PM on Tuesday the 30<sup>th</sup> of January 2024** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood  
Clerk to Waterbeach Parish Council  
25<sup>th</sup> of January 2024

## AGENDA

- 23/139**      **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 23/140**      **OPEN FORUM**  
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.
- 23/141**      **MEMBERS INTERESTS**  
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 23/142**      **FINANCE**  
a) To resolve to suspend Financial Regulations in accordance with FR17.2 and hereby carry out the business of the agenda instead of delegating it to the Finance Committee as per FR3.1. This is due to time constraints in agreeing the 2024-25 budget and setting the Precept. The Responsible Financial Officer has assessed the risks with due consideration and discerned the risk to the Council in having a wider discussion and decision-making process is incredibly low. A significant risk was identified in holding a Finance Committee meeting due to the South Cambridgeshire District Council deadline in receiving the Precept request and the work needed to be done to prepare for the meeting.

# Waterbeach Parish Council



- b) To consider and approve the accounts for the year ending 31<sup>st</sup> March 2023 accounts.
- c) To consider and approve the Annual Governance Statement for year ending 31<sup>st</sup> March 2023.
- d) To consider and approve the Annual Accounting Statement for year ending 31<sup>st</sup> March 2023.
- e) To consider and note the Internal Auditors Report for 2022/23.
- f) To note the period for the Notice of Public Rights to inspect the Unaudited accounts for 2022/23.
- g) To consider and approve the budget for 2024-25.
- h) To consider and agree the precept request for 2024-25.

**Attachments:**

Year End Balance Sheet for 2022-23

Year End Income & Expenditure for 2022-23

Annual Governance Statement

Annual Accounting Statement

Internal Auditors Report for 2022-23

Notice of Public Right to Inspect Unaudited Accounts for 2022-23

DRAFT Budget Sheet for 2024-25