

Waterbeach Parish Council



Notice of Meeting

Notice is hereby given that a Meeting of **Parish Council** will be held at **7:30PM on Tuesday the 9th of January 2024** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Clerk to Waterbeach Parish Council

04th of January 2024

AGENDA

- 7:30PM** **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 23/125** **OPEN FORUM**
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.
- 23/126** **MEMBERS INTERESTS**
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 23/127** **ACCOUNTS**
a) To approve the payment of accounts, there are no receipts for the past month.
b) To agree any additional invoices presented not already on the schedule, if any.
c) To note the bank totals.
- 23/128** **APPROVAL OF MINUTES**
To approve the minutes of the meeting held on the 5th of December.

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- 23/129 OPERATIONAL CHANGES**
1. HR - To agree the wording change on SO 19.
 2. Finance - To agree two new members to the finance committee.
- 23/130 APPLICATION FOR USE OF PARISH LAND**
Beer Festival- 24, 25, 26th May 2024.
- 23/131 REQUEST FROM HIGWAYS GROUP**
1. To consider a request for the purchase of additional MVAS signs.
 2. To explore funding options for this initiative.
- 23/132 LHI APPLICATIONS**
To discuss and agree to write to CC Highways in regard to the junction between School Lane, Chittering and the A10 requesting road improvements.
- 23/133 CODY ROAD BUS SHELTER**
To agree the purchase and installation of a new bus shelter in Cody Road.
- 23/134 REQUEST TO BE INVOLVED IN S106 AGREEMENTS**
To agree to write to SCDC, CCC and ECDC with regards to any developments off School Lane Chittering seeking to be involved in any Section 106 agreements, in order to find a way to deal with the increased traffic flow through Chittering.
- 23/135 CEMETERY**
To agree a date for an onsite cemetery meeting.
- 23/136 S106 SPEND**
To agree a course of action on S106 money spend, in relation to established headings as above.
- 23/137 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**
To receive updates (if any) from the Clerk, County Councillor, [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.
- 23/138 HEALTH & SAFETY**
To receive updates (if any)