

Waterbeach Parish Council



Notice of Meeting

Notice is hereby given that a Meeting of **Parish Council** will be held at **7:30PM on Tuesday the 5th of December 2023** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Please note that **Urban & Civic** will be presenting to the Council for half an hour from **7PM**, directly preceding the Council meeting.

Belinda Westwood

Clerk to Waterbeach Parish Council
30th November 2023

7:00PM Presentation to be given by Urban & Civic

AGENDA

7:30PM THOSE PRESENT / APOLOGIES FOR ABSENCE

23/103 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

23/104 MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

23/105 ACCOUNTS

- a) To approve the [payment of accounts](#) and acknowledge receipts for the past month.
- b) To agree any additional invoices presented not already on the schedule, if any.
- c) To note the [bank totals](#).

23/106 APPROVAL OF MINUTES

Waterbeach Parish Council



To approve the [minutes](#) of the meeting held on the 7th of November 2023.

- 23/107 UPDATE ON THE LOCUM RFO**
To receive a progress report on the Locum RFO, and to note the engagement details.
- 23/108 HR COMMITTEE**
To elect a Chair to the HR Committee.
- 23/109 PUBLIC REQUESTS**
1. Grant Application from Age UK for £ 2000.00
 2. Grant Application from WAY for £ 5000.00
 3. Request for replacement bench - Wadloes Road
 4. Request for Memorial bench - Norma Kay
- 23/110 LHI APPLICATIONS**
To agree the application of the 20's Plenty campaign, and to agree the purchase of signs in support of the scheme.
- 23/111 S106**
To agree the headings of the [S106](#) allocations.
- 23/112 SURVEY**
To agree to undertake a survey of the village to determine S106 spend.
- 23/113 S106 EXPENDITURE**
To agree to purchase the [Hedge cutter](#) with S106 monies.
- 23/100 23/114 TRUSTEES**
To note that the Alms Houses Charitable Trust are looking for a volunteer trustee.
- 23/115 CHITTERING PLAY PARK**
To establish what the costings were, and what protocols were followed for the play park project.
- 23/116 LIBRARY**
To discuss a way forward with respect to Waterbeach Lending Library.
- 23/117 OFFICE CLOSURE**
No note the office closure and to agree a date for the January meeting.
- 23/118 CEMETERY**

Waterbeach Parish Council



To agree a date for an onsite cemetery meeting.

- 23/119 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**
To receive updates (if any) from the Clerk, County Councillor, [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.
- 23/120 HEALTH & SAFETY**
To receive updates (if any)