

Waterbeach Parish Council



Notice of Meeting

Notice is hereby given that a Meeting of **Parish Council** will be held at **7:30PM on Tuesday the 3rd of October 2023** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood
Clerk to Waterbeach Parish Council
28th of September 2023

AGENDA

- 7:30PM** **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 23/72** **OPEN FORUM**
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.
- 23/73** **MEMBERS INTERESTS**
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 23/74** **ACCOUNTS**
a) To approve the payment of accounts and acknowledge receipts for the past month.
b) To agree any additional invoices presented not already on the schedule, if any.
c) To note the bank reconciliation for June 2023 and the bank totals.
- 23/75** **APPROVAL OF MINUTES**
To approve the [minutes](#) of the meeting held on the 5th of September 2023.

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- 23/76 REQUEST FOR EASEMENT**
To consider and resolve the request for easement to the property on Cambridge Road adjacent to the recreation ground.
- 23/77 PEDESTRIAN CROSSING**
To hear a parishioner's concerns regarding the pedestrian crossing on Denny End Road in the vicinity of Providence Way.
- 23/78 ADOPTION OF POLICIES**
1. To agree and adopt the new Publication Scheme.
 2. To agree and adopt the new Privacy Notice.
- 23/79 WATERBEACH PLAY AREAS**
1. To receive an update on the Chittering Play Park project.
 2. To note that the works for the play areas have been put onto contracts finder.
- 23/80 EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) At 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.
- 23/80 CONFIDENTIAL STAFFING MATTERS**
1. Documents to be available at the meeting.
 2. To agree the publication of the Chairs statement.
- 23/81 HR COMMITTEE**
To receive and agree a recommendation from the HR Committee.
- 23/82 USE OF PARISH LAND – POP UP SANTA EVENT**
To agree the use of the Village Green for the annual Pop Up Santa event, which is scheduled to be held on Saturday the 16th of December 2023.
- 23/83 WATERBEACH INDEPENDENT LENDING LIBRARY**
To review and resolve the current situation at Waterbeach Library.

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- 23/84** **IT MATTERS**
To agree the acquirement of outsourced IT services.
- 23/85** **PLANNING**
1. To discuss the working relationship between SCDC and Waterbeach Parish Council.
 2. To ensure the required planning conditions S106 obligations have been discharged to enable first occupation.
 3. To ensure that the provision of potable water, sewage, health and education are in place to enable first occupation of the ex-barracks land.
 4. To ensure essential services and utilities will not be compromised for existing communities within the parish.
- 23/86** **OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**
To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.
- 23/87** **HEALTH & SAFETY**
To receive updates (if any)