

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that an **Extraordinary Meeting** of the **Parish Council** will be held at **7:00PM on Wednesday the 23rd of August 2023** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Clive Rabbett

Chair to Waterbeach Parish Council

17th August 2023

AGENDA

- 7:30PM** **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 23/49** **OPEN FORUM**
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.
- 23/50** **MEMBERS INTERESTS**
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 23/51** **YEAR END FINANCIAL MATTERS**
To receive and consider the report from the external auditors for the year 2021/22, and to agree the way forward.
- 23/52** **HEALTH & SAFETY**
To receive updates (if any)

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that an **Extraordinary Meeting** of the **Parish Council** will be held at **8:30 PM on Wednesday the 23rd of August 2023** directly following the 7Pm meeting in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Clive Rabbett
Chair to Waterbeach Parish Council
17th August 2023

AGENDA

- 7:30PM **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 23/53 **OPEN FORUM**
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- 23/54 **MEMBERS INTERESTS**
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 23/55 **TO APPOINT AN HR PANEL**
To appoint an HR panel, and to agree and adopt the Terms of Reference for the panel.
- 23/56 **EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) At 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks

that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.

23/56

CONFIDENTIAL STAFFING MATTERS

To receive an update on confidential staffing matters.

23/57

HEALTH & SAFETY

To receive updates (if any)