

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a Meeting of the **Parish Council** will be held at **7:30 PM on Tuesday the 14th of March 2023** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood



Clerk and Proper Officer
Thursday the 9th of March 2023

AGENDA

7:30PM THOSE PRESENT / APOLOGIES FOR ABSENCE

22/152 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

22/153 MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

22/154 MINUTES OF PREVIOUS MEETINGS

To approve the minutes from [January](#), [Extraordinary](#) Meeting, [February](#) and the [Extraordinary](#) minutes.

- 22/155 **ACCOUNTS**
1. To approve the [payment of accounts](#) and receipts for the past month.
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
 2. To agree any further invoices presented to Council that are not on the schedule, if any.
 3. To note the [bank reconciliation for January 2023](#) and the [bank totals for February 2023](#).
- 22/156 **REQUEST FOR USE OF PARISH LAND**
- To receive, consider and agree the request for the annual fun fair on the green.
- Arrive on Sunday 2nd April, open Thursday 6th, Friday 7th, Saturday 8th & Sunday 9th April. Sunday 9th would be afternoon only. Leave on Sunday 9th/Monday 10th April.
- 22/157 **DEFIBRILLATOR**
- To receive an [update](#) from Cllr. IG.
- 22/158 **CO-OPTION**
- Councillors to understand the [Co-option](#) policy, and to consider an application.
- 22/159 **CIVILITY AND RESPECT PROJECT**
- To pass a resolution to sign up to the Civility and Respect [pledge](#) as recommended by NALC.
- 22/160 **GROUNDS EQUIPMENT**
- To receive a report on grounds [equipment and service needs](#).
- 22/161 **CEMETERY PATHS**
- To agree the style of [edging on the cemetery paths](#) and the implementation process.
- 22/162 **IT HOSTING SERVICES**
- To agree the recommendation of the Clerk for a new service provider on [IT hosting, website, and support](#).

22/163

TRAINING

The Clerk would like to start the CiLCA training which starts on the 8th March.
Course cost with CAPALC which includes training and mentoring whilst you complete your learning outcomes for the portfolio - **£400 for members** and **£800 for non-members**. The registration fee with the SLCC to submit your Portfolio is **£450**. Training times need to be considered as there are 200 hours that need to be allocated during work times throughout the year.

22/164

20's PLENTY INITIATIVE

To agree the initiative be implemented within Waterbeach Parish.

22/165

EMPLOYMENT PANEL

To discuss and agree the way forward with the employment panel.

22/166

OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) [from the Clerk](#), County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

22/167

HEALTH & SAFETY

To note that the skatepark light swich will be relocated due to health and safety issues.