

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

Notice is hereby given that an **Extraordinary Meeting** of the **Parish Council** will be held at **7:30 PM on Monday the 20<sup>th</sup> of February 2023**, in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Belinda Westwood**

Clerk and Proper Officer

Wednesday the 15<sup>th</sup> February 2023

## AGENDA

7:30PM THOSE PRESENT / APOLOGIES FOR ABSENCE

22/151 BOWLS PAVILION

In order for this project to proceed the Parish Council will have to consider:

1. The feasibility of the project
2. Specifications for the entire project (both parties need to agree on these)
3. Available funding, and sources of said funding, and the estimate of total spend for the project.
4. Ancillary costs, and who will carry those?
5. Management of the project (Who How What When Where)
6. Planning Permission.
7. Putting the project out to tender (and the process of this)
8. Deciding on and selecting a supplier.
9. Managing the project and regular updates back to the Council.

In order for this project to start, I ask that all previous information be collated and brought to the attention of the Council, it can be presented at the meeting and a way forward can be agreed.

We have received: a [report](#) from the Bowls Pavilion working group, along with:

1. [Outline Specification](#)
2. [Concept Design](#)
3. [Concept & Drawings](#)