

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

Notice is hereby given that a Meeting of the **Parish Council** will be held at **7:00 PM on Tuesday the 6<sup>th</sup> of December 2022** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Belinda Westwood**

Clerk and Proper Officer  
Thursday the 1<sup>st</sup> December 2022

7:00PM          REMEDIATION BRIEFING TO WATERBEACH PARISH COUNCIL FROM U&C

### AGENDA

7:30PM          THOSE PRESENT / APOLOGIES FOR ABSENCE

22/105          OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

22/106          MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

22/107          MINUTES OF PREVIOUS MEETINGS

To approve the amended minutes from previous months, and the minutes from November which are all available on the website.

22/108

## ACCOUNTS

1. To approve the payment of accounts for the past month.  
*Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.*
2. To agree any further invoices presented to Council that are not on the schedule, if any.
3. To note the bank reconciliation for October 2022 and the bank totals for December 2022.

22/109

## ZIPIRE

To agree the location and installation works for the zipwire.

22/110

## CHITTERING PLAY PARK

To agree the projected works and schedule of the play park refurbishment.

22/111

## BOWLS PAVILION

To receive a report with a recommendation as to a way forward on the Bowls Pavilion project.

22/112

## PAVILION AND GROUNDS WORKS

1. To agree the quotation for the hard standing under the Wheelie Bin behind the Tillage Hall.
2. To agree the quotation for replacement fence at the Bowls Pavilion.
3. To note the required works schedule.

22/113

## VACANCIES AND REPRESENTATIVES

To appoint a representative to Waterbeach United Charities, and to note the proposed merger of WUC and WTC.

To agree councillor representation on the following groups:

<b>Group</b>	<b>Vacancies</b>	<b>Exiting Councillor</b>
Finance	x 1	David Black
Highways	x 2	David Black, Nigel Seamarks
Rec Users	x 1	David Black
Communications	x 2	David Black, Nigel Seamarks

**22/114 OFFICE CLOSURE**

To note that the office will be closed from the 22<sup>nd</sup> of December 2022, until the 2<sup>nd</sup> January 2023, therefore the January meeting would need to be postponed, and a new date to be confirmed.

**22/115 ANNUAL SUBSCRIPTIONS**

To agree the Ground Maintenance Association Annual Renewal £164.35

To agree the SLCC Annual Renewal - £250.00

**22/116 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

**22/117 HEALTH & SAFETY**

To receive updates (if any)

**22/118 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw. 22/118 CONFIDENTIAL STAFFING MATTERS Details Circulated to Councillors.

**22/118 CONFIDENTIAL STAFFING MATTERS**

To receive an update on payroll matters.