

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the **Parish Council** will be held at **7:30 PM on Tuesday the 4th October 2022** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Clerk and Proper Officer

29th September 2022

AGENDA

THOSE PRESENT / APOLOGIES FOR ABSENCE

22/80 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

22/81 MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

22/82 MINUTES OF LAST MEETING

To approve [the minutes](#) from the 6th of September 2022.

22/83

ACCOUNTS

1. To approve the payment of [accounts](#) for the past month.
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
2. To agree any further invoices presented to Council that are not on the schedule, if any.
3. To note the bank reconciliation for [July 2022](#) and the bank totals for [September 2022](#).

22/84

PLANNING

To receive an update from U&C on the street naming proposals.
[Naming Update](#) & [Naming Strategy](#).

22/85

APPOINTMENT OF THE RFO

To receive an update on the progression of appointment of the RFO.

22/86

GDPR COMPLIANCY

To agree an audit on GDRP compliancy within the office.

22/87

RECREATION USERS GROUP UPDATE

1. To receive and agree Zip Wire [quotations](#).
2. To receive an update from Chair of recreation facilities:
 - a. Sports Pavilion – The Chair or Recreation Group to provide a written report at the October meeting.
 - b. Sports Clubs – The Chair or Recreation Group to provide a written report at the October meeting.
 - c. Action for Recreation Users Group: Source a list of all users of the recreation facilities for training and game fixtures.
 - d. Action for Recreation Users Group: To supply the Football club with a key to the barrier for use during emergencies.
 - e. Action for Recreation Users Group: To present the Rospa Report at the October PC meeting.
 - f. Action for Recreation Users Group: The locks on the sports pavilion need to be changed, as per July meeting.

22/88

BOWLS CLUB

To receive and consider a [request](#) from the bowls pavilion in regard to a reimbursement of fees.

22/89

TILLAGE HALL

To receive and agree a way forward for requests from the Tillage Hall Trustees.

22/90

WATERBEACH MILITARY HERITAGE MUSEUM - APPOINTMENT OF TRUSTEE

Due to a resignation, Waterbeach Parish Council need to appoint a new Trustee to the Military Heritage Museum.

22/91

OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

22/92

HEALTH & SAFETY

To receive updates (if any)