

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the **Parish Council** will be held at **7:30 PM on Tuesday the 12th of July** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Clerk and Proper Officer

07th July 2022

THOSE PRESENT / APOLOGIES FOR ABSENCE

22/60

OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

22/61

MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

22/62 E

GENERAL HOUSEKEEPING – OFFICE & GROUNDS

1. To note that a booklet will be circulated via e-mail / booklet form containing standing orders, code of conduct, and any other relevant documentation, please familiarise yourself with these. Councillor training will soon be scheduled. Councillors are asked to adhere to office hours, and schedule meetings in advance to assist with the continuous high workloads being experienced by officers.
2. To agree to replace the grounds equipment.

- 22/62 F GENERAL HOUSEKEEPING – VILLAGE GREEN**
To agree a tidy up, re-grass earth works and removal of soil.
- 22/62 G GENERAL HOUSEKEEPING – OLD FIREHOUSE**
To agree works needed for a replacement wooden door.
- 22/62 H GENERAL HOUSEKEEPING – SPORTS CLUBS**
To discuss and agree:
1. Set up new terms and rates contractually with the COLTS
 2. Insurance consequences around access to the equipment store
 3. Access to the equipment store to be validated and monitored
 4. Purchase of new fridge for Sports Pavilion
- 22/62 I GENERAL HOUSEKEEPING – BOWLS**
1. To receive [update 1 and update 2](#) from the working group, and to view plans
 2. To discuss and agree proposal
 3. To note the [Floorplan](#) and [Footprint](#)
- 22/62 J GENERAL HOUSEKEEPING – EMPLOYMENT**
To nominate a councillor to join the Employment Panel.
- 22/64 CO-PTION**
WPC have four Councillor vacancies available, see [details](#) for all applications
To discuss and agree the process of acceptance of new members, and to review two potential candidates
- 22/65 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**
To receive updates (if any) from the Clerk, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs
- 22/66 HEALTH & SAFETY**
To receive updates (if any)