

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at **7PM** right before the Planning Meeting, on **Tuesday 18th of January 2022** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Belinda Westwood
Clerk and Proper Officer
13th January 2022

AGENDA

To agree a Chair for the meeting as both the Parish Chair and Vice Chair are unable to attend this meeting

21/174 **THOSE PRESENT / APOLOGIES FOR ABSENCE**
Apologies: Cllrs. Barbara Bull (BB); and Brian Williams (BW) – Personal Reasons

21/175 **OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

21/176 **MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

21/177 MINUTES OF THE LAST MEETING

To approve the minutes of the last meeting held on the 10th of January 2022.

21/178 ACCOUNTS

- To approve the [payment of accounts](#) for the past month
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification
- To agree any further invoices presented to Council that are not on the schedule, if any / including
- To note the [bank reconciliation](#) for November 2021
- To note the [bank totals](#) for December 2021

21/179 CHITTERING PLAY PARK

To take a vote on the proposal from the 10th January 2022.

WPC agreed to establish a working party to manage this project, the members were agreed:

Cllr. Kate Grant
Cllr. Brenda Johnson
Cllr. Adrian Wright
Resident Janet Cornwell

It is agreed that the working party will draw up a specification to detail the works needed, attain quotations for the works from three vendors and will also investigate potential funding options. At which point the working party will come back to the Council to make a recommendation for decision.

A recreation Users Group meeting will be scheduled for Wednesday the 19th January 2022 to discuss all other recreation items.

21/180 BOWLS CLUB PAVILION

It was agreed that the Bowls Club Working Party undertake a meeting to kickstart this project again, the suggestion was that this meeting take place during the working day. At this meeting we need to ascertain the budget for this project. This item will be deferred to the next Council meeting on the 18th January 2022 for approval of a date for the first Bowls Club Meeting.

Members of this party:
Cllr. Brian Williams
Cllr. Martin Howlett

Cllr. Brenda Johnson
Bowls Member David Black

21/181 HEALTH AND SAFETY

Vandalism to the grounds shed.

21/182 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.

21/183 CONFIDENTIAL STAFFING MATTERS

Item 173 was brought forward, all members of the public, district and county councillors were put into the waiting room, giving councillors the opportunity to discuss employment matters with Rod Lee from Human Capital Department.

The Clerk left the meeting for the Councillors to discuss confidential matters which will not be recorded in the minutes. The details of this discussion will be circulated to councillors by MH – Chair of Employment Panel