

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held on **Tuesday 7th September at 7.30pm** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Belinda Westwood
Clerk and Proper Officer
1 September 2021

7pm. The Council meeting will be preceded by an update from the Greater Cambridge Project Manager on the Strategic Outline Business Case for the Waterbeach to Cambridge transport project which was approved on the 1st of July 2021.

AGENDA

21/83 THOSE PRESENT / APOLOGIES FOR ABSENCE

21/84 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

21/85 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

21/86 MINUTES OF THE LAST MEETING

To approve the [minutes from the Council meeting on 3rd August 2021.](#)

21/87

S106 ISSUES

- a. Approve the appointment of a S106 working group, agree members and terms of reference
- b. Ask the working group to review allocations proposed and make recommendations back to Council
- c. To note the Project Manager has concluded negotiations with the main contractor and approve a payment to the contractor of xxx to settle the final account
- d. In view of likely call on S106 funding, to determine how to identify issues that need to be addressed in a potential upgrade to the sports pavilion

21/88

SECURITY ON RECREATION GROUND

To receive an update from the security working party on possible enhanced security measures to the recreation ground

21/89

HIGHWAYS ISSUES

a. Local Highways Initiative Funding

To receive a recommendation from the Highways Committee closing date of 30 September.

b. Membership of Highways Committee

To agree to include Cllr Seamarks as a member – either to increase numbers or to replace an existing member

21/90

PLANNING / MAJOR DEVELOPMENTS

- U&C
to ratify the [comments from the Planning Committee](#) meeting on 17 August 2021
- RLW
- SCDC Community Forum for Waterbeach – to note proposed dated of 20 October and suggest items (if any) for inclusion on the agenda
- To discuss applications (if any) that arrive before the meeting if the deadline is before the Planning Committee meeting on the 7th September
- Neighbourhood Plan – to note the [report from the examiner](#) has been published to receive an update on follow up activity which is in hand

21/91

ACCOUNTS

- a) To approve the payment of accounts for the past month.
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
- b) To agree any further invoices presented to Council that are not on the schedule, including:
Michael Scott
John Cobb Ltd
Ben Burgess JD service
- c) To note the bank reconciliation for July 2021.

21/92

QUOTATIONS FOR FUTURE WORKS

To review incoming quotes for below - Details circulated to Councillors

- Tennis court lighting
- Guttering repairs
- Half pipe removal
- Memorial bench installation

21/93

OFFER FROM AGR RENEWABLES LIMITED

To accept an offer from AGR Renewables Limited of a one-off payment of £8,000.00 (Eight Thousand Pounds) as a good will gesture to WPC due to the disruption / inconvenience of the gas pipeline installation works to be used for any suitable projects coming up in Waterbeach

To identify a shortlist of potential issues on which to spend it.

Suggestions to date are:

- improvements to Community library – replacement of windows and cladding (via grant funding)
- improvements to highways in the village (e.g. match funding for LHI bid, used for footpath upgrade (if not to be CCC funded)

21/94

OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

21/95

USE OF PARISH LAND

- a. To review the pilot community market held in July (permission on 22 June meeting) and determine the [request for monthly markets](#) going

forwards

b. To consider the following applications:

Coffee bicycle on the Village Green

Christmas market on the Rec

21/96 HEALTH AND SAFETY

To discuss concerns (if any).

21/97 TRAINING

To agree the Clerk attends the [CAPALC Annual Conference](#) (£75) on 17 September 2021 and determine if any Councillors can also attend

21/97 STAFF REVIEW

To receive a recommendation from the Employment Panel (details circulated to Cllrs).

21/98 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.

21/99 CONFIDENTIAL STAFFING MATTERS

Details circulated to Councillors.