

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held on **Tuesday 6th July at 7.30pm** in the Baptist Church, Chapel Street, Waterbeach and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason

Shelley Mason
Clerk and Proper Officer
1 July 2021

21/57 THOSE PRESENT / APOLOGIES FOR ABSENCE

21/58 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

21/59 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

21/60 MINUTES OF THE LAST MEETING

To approve the [minutes from the Council meeting on 22 June 2021](#).

21/61 FINANCE COMMITTEE

To agree to reduce the membership of the Committee from 9 to 7, following the recommendation from last month's meeting.

21/62 USE OF PARISH COUNCIL LAND

- a) Herb garden – to receive [update](#) and determine the application and next steps (if appropriate).
- b) Wildlife areas:
 - To receive [a report](#) and decide which areas can be designated to encourage wildlife.
 - To ascertain if any seasonal restrictions apply.
- c) To agree the attached draft as a reply to correspondence from the Combined Authority Mayor (draft circulated to Cllrs).
- d) To receive any further applications.

21/63 PLAY AREAS

To receive the Rospa inspection reports, discuss issues raised in the [overview note](#) and identify next actions.

21/64 MAJOR DEVELOPMENTS

- U&C
- RLW
- [Relocation of Anglian Water Waste Treatment Plant](#)
- [Waterbeach Busway](#)
- Anglian WWTP

21/65 ACCOUNTS

- a) To approve the payment of [accounts for the past month](#).
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
- b) To agree any further invoices presented to Council that are not on the schedule.
- c) To note the [bank reconciliation for May 2021](#).

21/66 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, [County Councillor](#), [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

21/67 HEALTH AND SAFETY

To discuss concerns (if any).

21/68

EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw.

21/69

CONFIDENTIAL STAFFING MATTERS

Details circulated to Councillors.