

WATERBEACH PARISH COUNCIL

Notice of Meeting

The Parish Council will meet virtually via the Zoom virtual meeting tool.

Councillors: You are hereby summoned to attend the Council meeting to be held online on **Tuesday 2 March 2021 at 7pm** for the purpose of transacting the business below.

This is the link to join the meeting:

<https://us02web.zoom.us/j/89846578153?pwd=YWxHaXJQR2czbEdIeUF6Nm1HZ2hkQT09>

Meeting ID: 898 4657 8153

Passcode: 382164

One tap mobile

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S Mason
Parish Clerk and Proper Officer
25 February 2021

PARISH COUNCIL AGENDA

THOSE PRESENT/APOLOGIES FOR ABSENCE

20/183 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

20/184 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

20/185 MINUTES OF THE LAST MEETING

To approve the [minutes of the meeting held on 2 February 2021](#)

20/186 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, County Councillor, [District Councillors](#), Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs

20/187 ANNUAL PARISH MEETING

To agree to set a date of Thursday April 27th for a meeting of the Annual Parish Meeting.

20/188 S106 ISSUES

To review the reconciliation commentary including details of the [available balances](#) in the main categories with a view to

- a. ratify the following actions retrospectively in order to bring the records up to date:
 - New Holland tractor - to apportion half-costs (£6,225) of the tractor and warranty (as per original decision (CM 41/12 12/06/2012).
 - NH Tractor - to reduce the part-exchange refund received from Scamblers on 31st August 2019 for £3942.00 to half (£1971.00) for S106 income.
 - Playpark refurbishment 2012- to authorise monies from the public open spaces S106 category (cost £33,570.01) .
 - Skatepark - to approve the reduced figure of £24,980 only – to be allocated from S106
 - Library Funds – Council Minute required to allocate the cost reimbursed to Waterbeach Lending Library in respect of wheels purchased for mobile unit (£120 net) to S106.
- b. subject to receiving any further advice from SCDC, agree the schedule of income and expenditure allocations
- c. in order to establish dedicated S106 accounts:
 - designate Cambridge & Counties Bank as a S106 account £82,705.26
 - transfer the balancing figure (currently £36,280.17 – although likely to change, depending on decisions taken above) from the Close Brothers account into CCLA
- d. Sports pavilion- to agree to set up a small working party to produce proposals to upgrade facilities
- e. Bowls Pavilion – review the current state of play in the light of the bowls club concerns and funding available. Determine how best to proceed with the project and what level of funding to provide.

20/189 RISK REGISTER

- a. To complete review to the risk register by reviewing outstanding sheets (already circulated to Cllrs)
- b. To agree to set up a small working party to identify location options, and prepare risk assessment for resuming physical meetings after 7 May 2021 when the relevant [Covid 19 Regulation](#) expires.

20/190 ACCOUNTS

- a. To approve the payment [of accounts for the past month](#)
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
- b. To agree any further invoices presented to Council that are not on the schedule
- c. To note the [bank reconciliation](#) for January 2020.

20/191 USE OF PARISH LAND

- a. To receive a [request from the Heron's Preschool](#) (was Waterbeach Toddler Playgroup) to accommodate its clothes bank onto Parish Council land
- b. To review and if appropriate adopt a [policy for use of Parish Council land](#)

20/192 PLANNING APPLICATIONS

To review comments made at the February Planning Committee on the following applications and agree to submit them as WPC response:

- i) [21/00033/FUL](#): Change of Use of Former Public House, Managers Flat and Motel to 7 Residential Units including Extension to Public House
Site address: The Travellers Rest Ely Road Chittering
- ii) [21/00120/FUL](#) Removal of existing substation buildings (inverters, transformers, switchgear), and replacement with new covered inverters, switchroom, and transformer compounds.
Site address: Chittering 2 Solar Farm Radical Farm Chittering Drove.
Highway authority response can now be seen on-line.

20/193 APPLICATION TO PURCHASE DISTRICT COUNCIL LAND

To comment on the requests made to SCDC to purchase sections of SCDC land (papers circulated to Cllrs):

- a. land to the rear of 1 Waddelow Road
- b. land adjacent to 2 Station Road

20/194 MAJOR DEVELOPMENTS

- a. Urban and Civic planning application S/0559/17/OL.
to note offer for briefing to go through transport commitments to date and future timeframes; and introduce U&C first housebuilding partner.
- b. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)

20/195 TREE QUOTES

To agree quotes for the tree works identified in the recent Tree Audit – details circulated to Councillors.

20/196 HEALTH AND SAFETY

To raise any issues of concern

20/197 LEASES

- (a) Beach Social Club - to review an expired [lease from 2008](#) and determine if contents still reflect WPC wishes, and instruct the Clerk to commission professional assistance to draw up an updated version in line with current legal requirements
- (b) Tillage Hall – to agree how to respond to the lawyer enquiries regarding a draft lease.