

**WATERBEACH PARISH COUNCIL**  
**Notice of Meeting**

The Parish Council will meet virtually via the Zoom virtual meeting tool.

**Councillors:** You are hereby summoned to attend the Council meeting to be held online on **Tuesday 1 December 2020 at 7pm** for the purpose of transacting the business below. This will be an on-line zoom meeting:

Zoom link:

<https://us02web.zoom.us/j/81382113083?pwd=NkNrVzNpcFhrMXl3aGs3R1ovQzVoQT09>

Meeting ID: 813 8211 3083

Passcode: 625189

One tap mobile

+442030512874,,81382113083#,,,,,0#,,625189# United Kingdom

+442034815237,,81382113083#,,,,,0#,,625189# United Kingdom

Dial by your location

+44 203 051 2874 UK +44 203 481 5237 UK +44 203 481 5240 K +44 131 460 1196 UK



S Mason  
Parish Clerk and Proper Officer  
26 November 2020

**PARISH COUNCIL AGENDA**

**THOSE PRESENT/APOLOGIES FOR ABSENCE**

**20/125 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

**20/126 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

**20/127 MINUTES OF THE LAST MEETING**

To approve the [minutes of the meeting held on 3 November 2020](#)

**20/128 GCP CONSULTATION**

To review [points for inclusion in the draft response](#) on the [Waterbeach to Cambridge Public Transport and Active Travel project](#)

**20/129 S106 PROJECTS**

a.. Bowls Pavilion – to agree to establish a working group to revisit pavilion plans and establish minimum requirements to enable a revised plan to be drawn

b. Library – To approve S106 funding for library shelving and refurbishment costs in Waterbeach Independent Lending Library. [Background paper attached](#) and quotations circulated to Cllrs.

c. To review incoming quotes for refurbishment of Tillage Hall kitchen and approve a preferred option (to follow).

### **20/130 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs

### **20/131 ACCOUNTS**

a. To approve the payment of accounts for the past month – see [attached schedule](#)  
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.

b. To agree any further invoices presented to Council that are not on the schedule:

c. To note the [bank reconciliation for October 2020](#).

### **20/132 PARISH COUNCIL GRANTS**

To consider the following requests:

a. Following receipt of the £10,000 SB grant from South Cambridgeshire District Council, to agree to allocate 50% of this (£5,000) as a special COVID-related grant scheme where activities in the parish specifically targeted to relieve hardship caused by Coronavirus can apply for grants from this fund. Grants will be made in the usual way using the standard application form.

b. Web hosting cost for a new website – Waterbeach Bowls Club (£250)

### **20/133 INITIAL BUDGET PREPARATIONS**

To feed in items to be considered for budget funding in the 21/22 financial year

### **20/134 HEALTH AND SAFETY**

To discuss any issues of concern

### **20/135 MITCHELL HILL QUARRY**

To note [the establishment of a site Liaison forum](#) and agree who should represent Waterbeach PC.

### **20/136 MAJOR DEVELOPMENTS**

a. [U&C development](#). To agree to establish quarterly briefing updates with U&C (via Zoom for the foreseeable future) regarding the barracks development

b. [RLW update](#) (if any) [S/2075/18/OL](#)

To receive any updates

c. [Bannold Road ditches East from the GP surgery](#) – update on investigations re responsibility (Substantive discussion for Planning Committee on 15 December).

### **20/137 NEIGHBOURHOOD PLAN**

To receive an oral update and note submission documents will be tabled for agreement at the December Planning Committee meeting.

### **20/138 MEMORIAL BENCHES**

To select preferred designs (to follow).

### **20/139 CHRISTMAS 2020**

To note the Parish Office will be closed between Christmas and New Year.