

WATERBEACH PARISH COUNCIL
Notice of Meeting

The Parish Council will meet virtually via the Zoom virtual meeting tool.

Councillors: You are hereby summoned to attend the Council meeting to be held online on **Tuesday 6 October 2020 at 7pm** for the purpose of transacting the business below.
This will be an on-line zoom meeting:

Link: <https://us02web.zoom.us/j/87411472203?pwd=SEx0S2d3Q2FadVJORElJNEVUSUpYQT09>

Meeting ID: 874 1147 2203

Passcode: 735034



S Mason
Parish Clerk and Proper Officer
1 October 2020

PARISH COUNCIL
AGENDA

20/94 THOSE PRESENT/APOLOGIES FOR ABSENCE

20/95 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

20/96 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

20/97 MINUTES OF THE LAST MEETING

To approve the [minutes of the meeting held on 1 September 2020](#)

20/98 EXPENDITURE

- a. To [receive a report](#) and approve quote for cemetery and play area – ride-on mower
- b. To approve a quote for the repair of the bus shelters on Denny End Road
- c. to approve a quote for the repair of the broken electric box on the Village Green

Details circulated to Councillors.

20/99 S106 ISSUES

- a.. To receive a paper from the Clerk
- b. Recreation Ground Car Park - to agree quote for metal signage, decide whether to explore options for cycle parking and discuss options for lighting

- c1. Bowls Pavilion – to note that [planning permission has been secured](#) for a replacement bowls pavilion, receive a [report from the Project Manager](#) on expected costs (which are greater than earmarked sum) and agree what sum to earmark for the project.
- c2. To receive a [grant request from Bowls Club](#) for fixtures and fittings.
- d. Indoor Community S106 - to receive a [request from the Tillage Hall Management Committee](#) to commit S106 funding for a new kitchen in the Tillage Hall
- e. Waterbeach Library – amended order. To approve a new order for mobile bookcases following poor experience with product recently ordered and now being returned.

20/100 HEALTH AND SAFETY

To receive an update regarding sports pavilion usage and agree to allow Colts to supply hot drinks and sell pre-packed goods during matches.

To discuss any other issues of concern

20/101 ANNUAL GOVERNANCE AND ACCOUNTING RETURN FY2019-2020

To note an [amendment to Section 2](#) of the return.

To note the [Internal Audit checklist](#) (not presented at the last meeting)

20/102 ACCOUNTS

A To approve the payment of accounts for the past month – see [attached schedule](#)
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.

b. To agree any further invoices presented to Council that are not on the schedule including:
- Waterbeach School: library rent for July – Sept 2020 (£500)

- B Langley and Son: electrical repairs in Sports pavilion – (£51.50 incl VAT)

c. To note the [bank reconciliation for August 2020](#).

20103 BANNOLD ROAD ISSUES

To receive reports back from Cllrs' meetings with Country and District Officers

20/104 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs

20/105 PLANNING ISSUES

a. To comment on a [request into SCDC](#) for to rent/licence [part of a garden](#) owned by them at 2 Coronation Close.

b. [Cambridge North East Area Action Plan](#) – to consider if WPC will sign [a draft letter](#) prepared by neighbouring parish councils

c. [Government Planning for the Future White paper](#) – to receive [briefing note from Tim Slater](#) (with additional comments from Cllr Grant) and consider if WPC wishes to send in a PC contribution to the consultation.

20/106 CYCLE PARKING IN WATERBEACH

To receive quotes for three different designs and decide on preferred option.

20/107 BENCH POLICY

a. To agree a request from Cllr Howlett to give permission for a bench by the skatepark

b. To agree a policy – [see paper deferred from March meeting](#).

20/108 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest

20/109 CONFIDENTIAL STAFFING MATTERS

Details of these items to be circulated to Councillors.