

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 2 April 2019 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).



Shelley Mason
Clerk and Proper Officer
28 March 2019

**PARISH COUNCIL
AGENDA**

THOSE PRESENT / APOLOGIES FOR ABSENCE

18/227 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/228 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/229 MINUTES OF THE LAST MEETING

To approve the [minutes from the Council meeting held on 5 March 2019](#)

18/230 RECREATION GROUND CAR PARK [S/0227/19/FL](#)

To receive [an update](#) from the Project Manager in the light of the planning application outcome.

18/231 BOWLS PAVILION

To agree size of the overall funding envelope for the project following receipt of Project Manager's table on costing options – [paper attached](#).

18/232 MACHINERY UPDATE/AUDIT

To receive a report on the grounds machinery, note recommendations and consider how much money to earmark for this from S106 funding – [paper attached](#) (appendices circulated to Councillors.)

To discuss immediate needs and agree to lease or purchase a roller for the cricket pitch
To determine the most appropriate options for pitch mowing during the summer

18/233 USE OF PARISH LAND

To consider the following request:

Trail for Children – Saturday 13 April ([request attached](#). Note the applicants' preferred date of 20 April is not available due to Fair on the Green)

18/234 CAMLOCKS

To consider emails from CamLocks Management Company (circulated to Cllrs) re:

- extending scope of open space to be transferred to WPC (in the light of the call for suggestions in the recent Newsletter)
- legal costs for associated issues

18/235 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

a. To approve the payment of accounts for the past month outlined in [the schedule – see link](#). This is also available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and at the start of the meeting.

b. To note the Bank reconciliation for end February 2019.

18/236 AIR QUALITY

To consider a proposal from Cllr J Williams to request that SCDC to add a monitoring station in Waterbeach. Background info links:

[Existing SCDC monitored sites](#) and [Annual SCDC AQ status report 2018](#)

18/237 PURCHASES

a. To approve a quote of £2,070 for removal of moss on the tennis court

b. To approve a quote of £465 to purchase a new laptop for use with the projector and by the grounds staff enable the for use by the groundsman

18/238 GRANT APPLICATIONS

To consider the following requests for grant funding:

a) Cambridgeshire Search and Rescue - £300 ([application attached](#))

b) Waterbeach Community Playgroup - £500 ([application attached](#))

18/239 RELOCATION OF WATERBEACH TODDLER PLAYGROUP

To consider if the PC would be prepared to offer up the Parish Office and if so under what terms.

18/240 PLANNING APPLICATION

To comment on the following applications:

**i) [S/0940/19/E1](#): EIA screening opinion
Stirling House, Denny End Road, Waterbeach, CB25 9PB**

(Note we have asked SCDC for an extension of time to enable this to be considered at the Council meeting).

**ii) [S/0637/19/FL](#): Proposed 2 storey 4 bedroom detached dwelling – amended plan
93 Cambridge Road, Waterbeach, Cambridge, CB25 9NJ**

18/241 MAJOR DEVELOPMENTS – STANDING ITEM

a. Energy from Waste Plant [S3372/17/CW](#)

Amey are appealing against the refusal but to date no further details available.

b. RLW Outline Planning permission for land East of the Barracks [S/2075/18/OL](#)

c. Urban and Civic [S/0559/17/OL](#).

d. [S/0791/18/FL](#) Relocated Railway Station

- 18/242 HEALTH AND SAFETY**
To report on any other H&S issues (if any)
- 18/243 COMMITTEES AND WORKING PARTIES**
To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.
- 18/244 OFFICER & COUNCILLOR REPORTS**
To receive reports (if any) from the [County Councillor](#), [District Councillors](#), [Clerk](#), [Library Officer](#), Tree Officer and the Chair of the Parish Council.
- 18/245 SCDC COMMUNITY FORUM**
To note [the next event on Wednesday 10 April](#) will take the form of a drop-in session and determine who can attend and when (and if any materials need to be provided).
- 18/246 ANNUAL PARISH MEETING**
To note that the Annual Parish Meeting (APM) for Waterbeach residents is on Wednesday 1 May at the Baptist Church from 7.30pm
(Note an APM is a legal requirement but it is not the same as the Annual Parish Council Meeting – which will be the May 6th meeting).
- 18/247 TREE REPLACEMENT OFFER**
To determine how to respond to the attached [query from County Highways](#).
- 18/248 CYCLE PARKING IN WATERBEACH**
To consider the a proposal from Waterbeach Cycling campaign – [request attached](#)
- 18/249 TRAINING**
a. To agree to pay a CILCA pre-qualification registration fee.
b. To agree that the Clerk attends a suite of four CILCA training days in the FY 22019/2020 at a total cost of £800
- 18/250 EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.
- 18/251 MEMBERS' INTERESTS**
To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made
- 18/252 CONFIDENTIAL MATTERS**
a. To discuss outcome of open call to residents re open space land
b. To discuss employment issues