

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the **Parish Council** will be held at **7:30 PM on Tuesday the 1st November 2022** in the Baptist Church, Chapel Street, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Clerk and Proper Officer

25th October 2022

AGENDA

THOSE PRESENT / APOLOGIES FOR ABSENCE

22/93

OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.

22/94

MEMBERS INTERESTS

To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

22/95

MINUTES OF LAST MEETING

To approve [minutes](#) of the Extraordinary Meeting held on the 27th September 2022, and the [minutes](#) of the 4th October 2022.

22/96

ACCOUNTS

1. To approve the payment of accounts for the past month.
Cllrs are asked to alert the Clerk in advance regarding any issues requiring clarification.
2. To agree any further invoices presented to Council that are not on the schedule, if any.
3. To note the bank reconciliation for August 2022 and the bank totals for October 2022.

Please note that these will be mailed out by VF before the meeting.

22/97

RECREATION USERS GROUP UPDATE

1. To receive an update from Chair of recreation facilities:
Sports Pavilion – The Chair or Recreation Group to provide a written report at the November meeting.
2. Action for Recreation Users Group: Source a list of all users of the recreation facilities for training and game fixtures. (sent out privately due to GDPR)
3. Action for Recreation Users Group: To present the Rospa Report at the November PC meeting. (on Website)
4. To receive a proposal about replacement of toddler play equipment after inspection.
5. To agree an inspection of all areas including:
 - a. Cemetery
 - b. Gault
 - c. Green
 - d. Recreation ground
 - e. All play areas

Once inspection is done, a written report will be presented to Parish Council.

6. To agree a fixed price for rental of sports facilities from April 2023.
7. To discuss the Sports Pavilion updates required and agree work to be done.

22/98

TILLAGE HALL

To appoint a working group who will review the lease for the tillage hall. Cllr. IG has volunteered to steer this working group.

22/99

BOWLS PAVILION

To agree a meeting with the Bowls Club, where a working party of Cllr. Can be agreed.

22/100

REQUESTS FOR USE OF PARISH LAND

1. To receive and agree two requests from **Waterbeach Community Association**:
 - a) **Waterbeach Feast** to be held on the Village Green and the Gault on **Saturday the 10th of June 2023**. The fair organisers would like to bring some of the larger equipment on the evening of the 9th of June to avoid further traffic interruptions on the day of the event.
 - b) **Carols on the Green** to be held on the Green on **Saturday the 24th of December 2022**, and to erect a tree and festive decorations over the festive period.
2. To receive and agree a request from the **Scout Group**:
Pop up Santa Event to be held on the Village Green on Sunday the **18th of December 2022**.
3. To receive and agree a request from the **WAY Group**:
Dog Show to be held on the Recreation Ground on Sunday the **25th of June 2023**.

22/101

APPOINTMENT OF PARISH COUNCIL TRUSTEES

To appoint a new Trustee to the Military Heritage Museum.

To appoint a new Trustee to the AMEY.

To appoint a new Trustee to the Community Association.

22/102

OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

To receive updates (if any) from the Clerk, County Councillor, District Councillors, Library Officer, Tree Officer, Chair of the Parish Council and Committee/Group Chairs.

22/103

HEALTH & SAFETY

To receive updates (if any)